



Greater South
Information System

GreSIS

User Manual



ORGANISATION
OF SOUTHERN
COOPERATION



Table of contents

1	Accessing Resources	1
2	Creating a Collection	5
3	Resource Upload	7
4	Publishing Requests	16

Accessing Resources

Curated Resources

On the bottom of the homepage you will find the **Featured Collections** menu, which allows you to choose a resource from one of Gresis' three curated collections:

1. Repository of Endogenous Knowledge
2. Voices from the Greater South
3. Transdisciplinary Research.

Featured Collections

[See All Collections](#)

Embark on a curated exploration of knowledge with GreSIS by delving into our featured collections, where you will find a wealth of resources. From **Repository of Endogenous Knowledge** to **Transdisciplinary Research**, our diverse collections offer in-depth insights into the rich tapestry of academic, and endogenous knowledge from the Global South.



Repository of Endogenous Knowledge

[View Collection](#)



Voices from the Greater South

[View Collection](#)

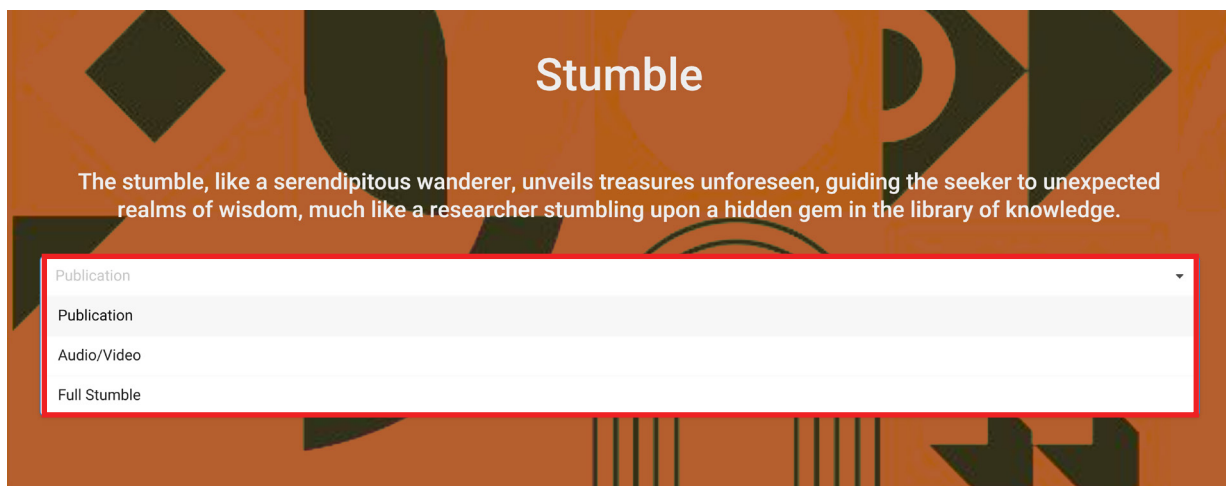


Transdisciplinary Research

[View Collection](#)

Stumble Function

Also located at the bottom of the homepage is the **Stumble** function. This feature randomly selects a resource for you as though you stumbled upon it by chance in a library. Choose between either **Publications** or **Audio/Video**, or both with the **Full Stumble**.




Search

At the top of every page you will find the **search bar**, which you can use to find specific resources you are looking for using keywords such as titles, authors, or subjects.



Simple Search

Example:

Results will match records with the **terms open or science** in **any field**. Note that stemming is applied so e.g. **science** will also match **sciences**. Search results are ranked according to an algorithm that takes your query terms into account.

You can require **presence** of both terms using either the **+** or **AND** operator:

Examples:


 

or


 

You can also require the **absence** of one or more terms using either the **-** or **NOT** operator:

Examples:

or

Phrase Search

Example:



Results will match records with the **exact phrase open science** in **any field**.

Field Search

Example:



Results will match records with the **term open** in the **field metadata.title**. If you want to search for multiple terms in the title you must **group the terms** using **parenthesis**:

Example:



Combined simple, phrase or field search

You can combine **simple**, **phrase** and **field** search to construct advanced search queries.

Example:



or



or



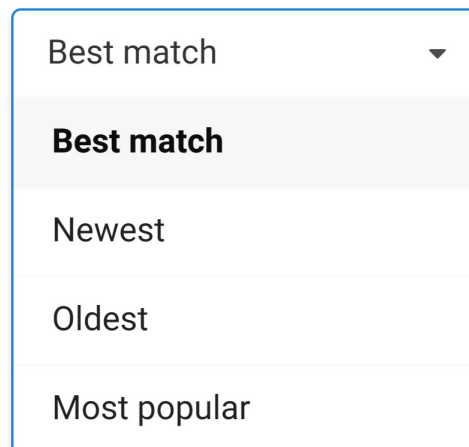
For a full detailed list of advanced search queries view the **search guide** found underneath the filter menu on the left side of the screen.

Ranking / Sorting

By default all searches are sorted according to an internal ranking algorithm that scores each match against your query. It's possible to also sort the results by:

- Best match
- Most popular
- Most recent
- Oldest

Sort by



Best match ▼

Best match

Newest

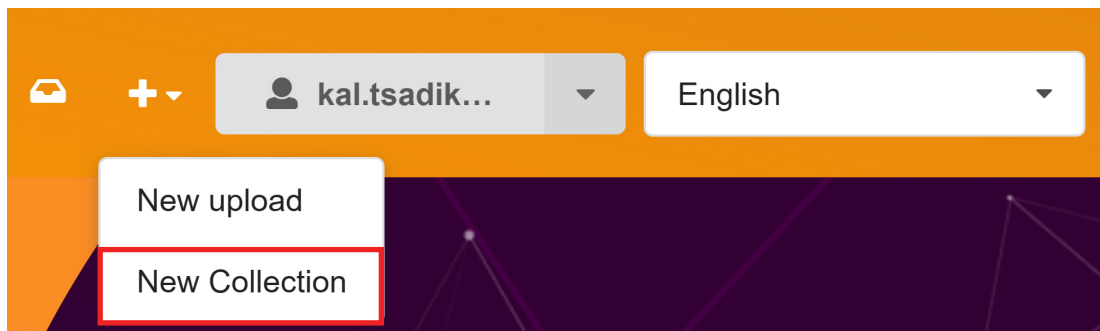
Oldest

Most popular

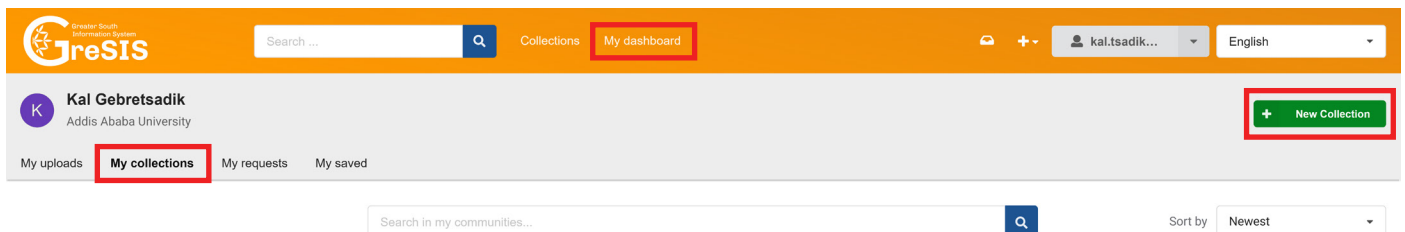
Creating a Collection

To create a new collection, navigate to the **collections** page, which can be accessed in two ways:

- From any page, use the drop-down menu at the top near your user ID to find the **New Collection** option.



- From the **My Dashboard** page, go to the **My Collections** tab and select the **New Collection** button at the top right.



1. Collection Name: Assign a name to your collection.

Collection name *

Economic Studies

2. Identifier: Provide a unique identifier for your collection.

Identifier *

economicstudies

This is your collections's unique identifier. You will be able to access your collection through the URL:

<https://gresis.osc.int//communities/economicstudies>

3. Collection Visibility: Decide whether your collection is **public** or **restricted** to certain users.

Collection visibility

 Public

Your collection is publicly accessible and shows up in search results.

 Restricted

Your collection is restricted to users with access.

4. Create Collection: After entering the required information, click on the **Create Collection** button.

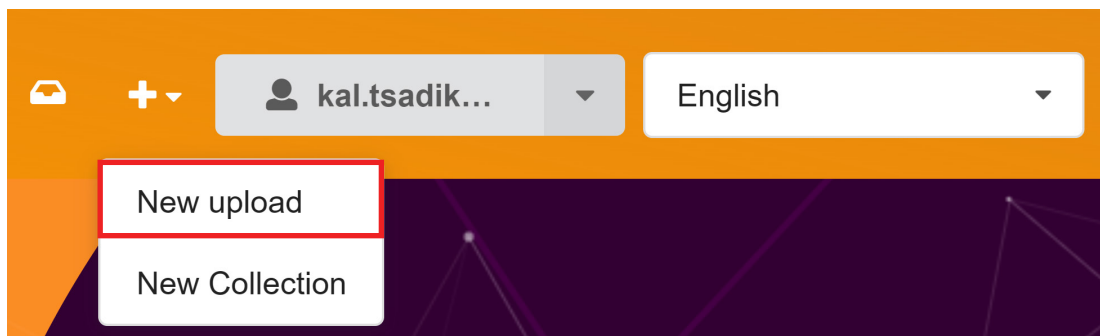


Resource Upload

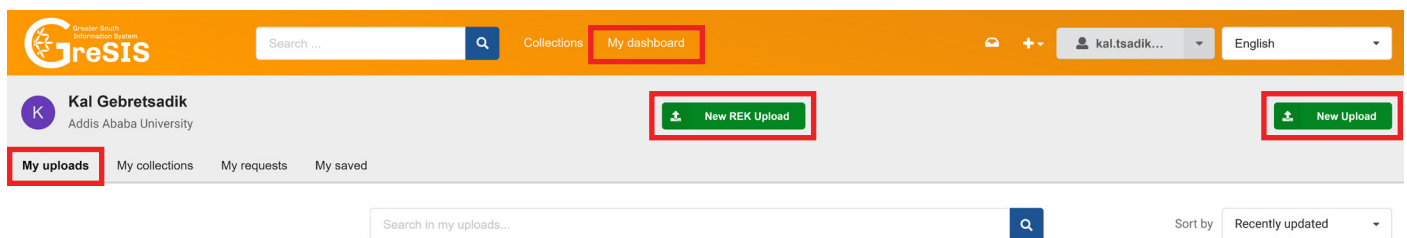
Mandatory Fields

To upload a resource, proceed to the **new upload page**, accessible in two ways:

- Select the drop-down menu at the top of any page next to your user ID to see the **New upload** option.

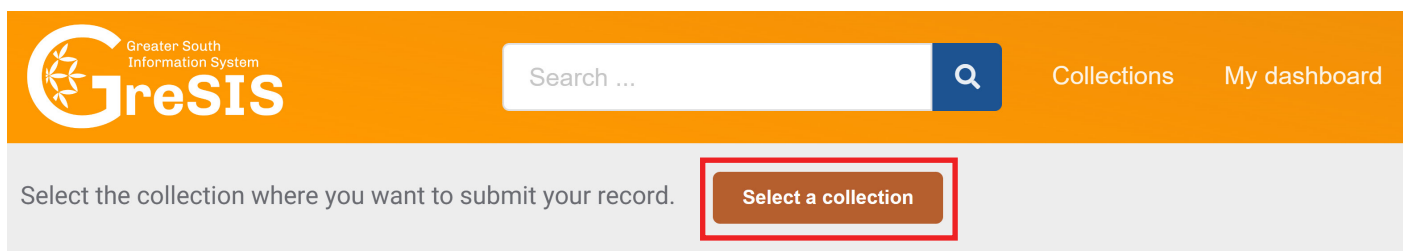


- From the **My Dashboard** page select the **My uploads** tab and then choose either the **New Upload** button at the top right or the **New REK Upload** button in the middle.





Note: The **New REK Upload** button defaults to uploading to the **Repository of Endogenous Knowledge** collection, whereas the regular upload button waits for you to choose the collection during the upload process.


1. Select Community: Choose the community where your resource will be published.




Select a collection


All My collections 





Voices from the Greater South 

Welcome to Voices from the Greater South, a dyn...


 Topic







Transdisciplinary Research 


This collection showcases work that conceptuali...


 Topic




2. Files: Drag and drop files or upload them using the **Upload files** button.

Files 

Metadata-only record  Storage available

Drag and drop files - or - 

 File addition, removal or modification are not allowed after you have published your upload.

3. Gresis Basics Section:

a. Endogenous Knowledge: Select **Yes** if your resource constitutes Endogenous Knowledge.

GreSIS Basics Section

Is Endogenous Knowledge Yes Other

Refers to knowledge systems embedded in the cultural traditions of regional, indigenous, or local communities. ...

b. Global South Knowledge: Select **Yes** if your resource is from countries in the Global South.

 **Is Global South Knowledge** Yes Other

Refers to knowledge that is from Global South countries ...

c. Country: Type and then select the country related to your work.

 Country

Brazil 

Choose the country your work is related with ...

d. Language: Type and then select the language of the resource.

 Languages

English 

4. Basic Information Section:

a. Digital Object Identifier DOI:

i. If you already have a DOI for the resource, select **Yes** and enter the DOI in the space provided.

 **Digital Object Identifier**

Do you already have a DOI for this upload? Yes No

10.1007/s10393-009-0210-8

A DOI allows your upload to be easily and unambiguously cited. Example: 10.1234/foo.bar

ii. If you don't have a DOI. First select **NO** and then select **Get a DOI now!** to get a new DOI.

Digital Object Identifier

Do you already have a DOI for this upload? Yes No

Copy/paste your existing DOI here

Get a DOI now!

b. Resource Type: Choose the type of resource you are uploading.

Resource type *

Audio

- Presentation
- Publication**
- Publication / Annotation collection
- Publication / Book
- Publication / Book chapter

c. Title: Write the title of the resource and add additional titles if necessary with the **Add titles** button.

Title *

Development of Transdisciplinarity Among Students Placed with a Sustainability for Health Research Project

+ Add titles

d. Publication Date: Input the date of publication if it was already published elsewhere.

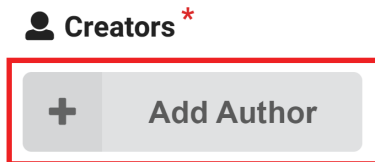
Publication date *

2024-01-22

In case your upload was already published elsewhere, please use the date of the first publication.

e. Creators: Add author details.

i. Click on the **Add Author** button.



ii. Select the type of author and then enter the name of the person or organization that authored the resource.

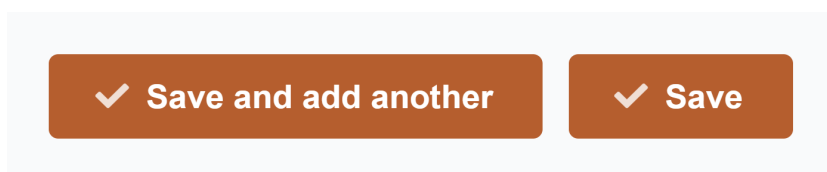
Add Author

A screenshot of a form titled 'Add Author'. At the top, there are two radio buttons: 'Person' (selected) and 'Organization'. The 'Person' radio button is highlighted with a red box. Below the radio buttons is a search input field with the placeholder text 'Search for persons by name, identifier, or affiliation...'. Underneath, there are two input fields: 'Family name*' containing 'Orozco' and 'Given names' containing 'Fadya'. Both input fields are highlighted with red boxes. At the bottom, there is a 'Name identifiers' input field with the placeholder text 'e.g. ORCID, ISNI or GND.'.

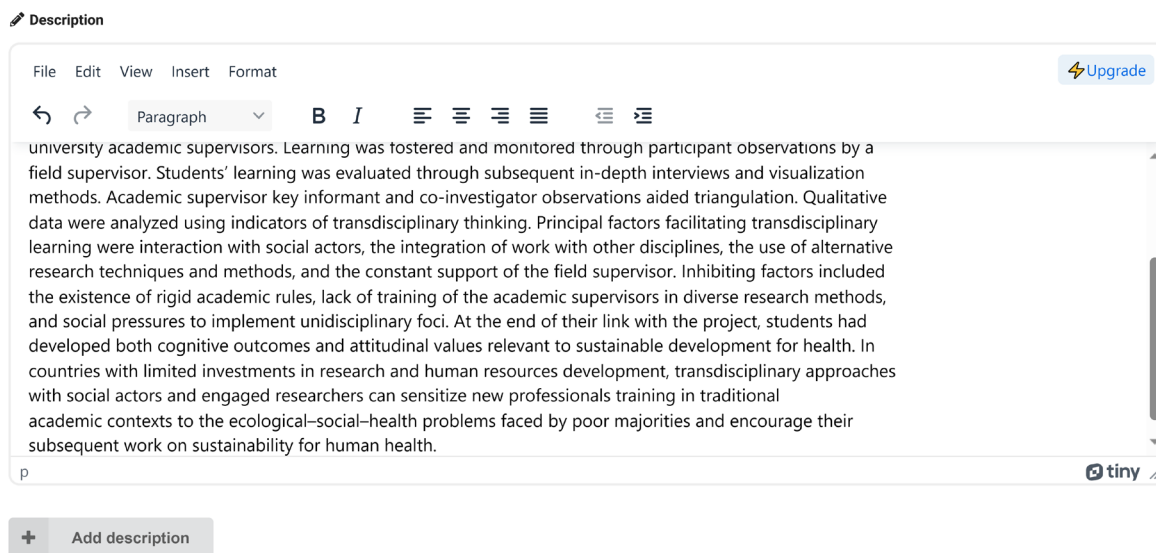
iii. Include additional information such as **Affiliations**, and **Role**.

A screenshot of the 'Affiliations' and 'Role' sections of the form. The 'Affiliations' section is highlighted with a red box and contains two entries: 'Instituto de Saú de Coletiva, Universidade Federal da Bahia, Salvador, Bahia, Brazil' and 'Rua Basilio da Gama, s/n – Campus Universita´rio – Canela, 40110-040 Salvador, Bahia, Brazil'. Each entry has a small 'x' icon to its right. Below the affiliations is a 'Role' section with a dropdown menu labeled 'Select role'.

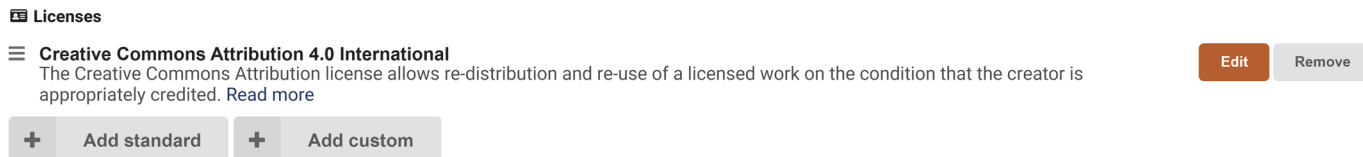
iv. If there are multiple authors, click on the **Save and add another** button, or if there is only one author, click on the **Save** button.



e. Description: Provide a description for your resource. You can edit and format it within the text box and add multiple descriptions by clicking on the **Add description** button.

The image shows a description editor interface. At the top, there is a menu with 'File', 'Edit', 'View', 'Insert', and 'Format'. Below the menu is a toolbar with icons for undo, redo, paragraph style (set to 'Paragraph'), bold (B), italic (I), bulleted list, numbered list, decrease indent, and increase indent. A text area contains a paragraph of text: 'university academic supervisors. Learning was fostered and monitored through participant observations by a field supervisor. Students' learning was evaluated through subsequent in-depth interviews and visualization methods. Academic supervisor key informant and co-investigator observations aided triangulation. Qualitative data were analyzed using indicators of transdisciplinary thinking. Principal factors facilitating transdisciplinary learning were interaction with social actors, the integration of work with other disciplines, the use of alternative research techniques and methods, and the constant support of the field supervisor. Inhibiting factors included the existence of rigid academic rules, lack of training of the academic supervisors in diverse research methods, and social pressures to implement unidisciplinary foci. At the end of their link with the project, students had developed both cognitive outcomes and attitudinal values relevant to sustainable development for health. In countries with limited investments in research and human resources development, transdisciplinary approaches with social actors and engaged researchers can sensitize new professionals training in traditional academic contexts to the ecological-social-health problems faced by poor majorities and encourage their subsequent work on sustainability for human health.' Below the text area is a 'tiny' logo. At the bottom left, there is a '+ Add description' button.

f. Licenses: By default, all resources are assigned the Creative Commons Attribution license. If your resource has a different license, you can add it here.

The image shows a 'Licenses' section. It has a title 'Licenses' with a menu icon. Below the title, there is a list of licenses. The first license is 'Creative Commons Attribution 4.0 International' with a description: 'The Creative Commons Attribution license allows re-distribution and re-use of a licensed work on the condition that the creator is appropriately credited. Read more'. To the right of this license are 'Edit' and 'Remove' buttons. Below the list, there are two buttons: '+ Add standard' and '+ Add custom'.

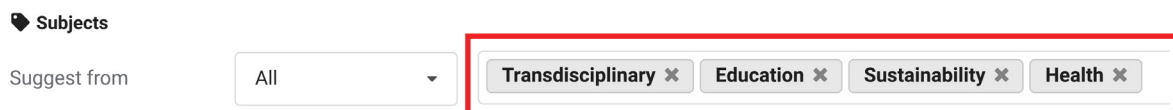
Optional Fields

5. Recommended Information Section:

a. Contributors: Add any contributors to the resource other than the authors.

The image shows a 'Recommended information' section. It has a title 'Recommended information' in a dark orange box. Below the title, there is a section for 'Contributors' with a person icon and the text 'Contributors'. Below this, there is a '+ Add contributor' button.

b. Subjects: Include relevant subjects covered in the resource.

The image shows a 'Subjects' section. It has a title 'Subjects' with a tag icon. Below the title, there is a 'Suggest from' dropdown menu set to 'All'. To the right of the dropdown, there are four subject tags: 'Transdisciplinary', 'Education', 'Sustainability', and 'Health', each with a close button (x). The entire subject area is enclosed in a red box.

c. Dates: State additional relevant dates.

 **Dates**

Format: DATE or DATE/DATE where DATE is YYYY or YYYY-MM or YYYY-MM-DD.

 **Add date**

d. Version: Specify the version number.

 **Version**

1

Mostly relevant for software and dataset uploads. A semantic version string is preferred see semver.org, but any version string is accepted.

e. Publisher: Enter the publisher's information.

 **Publisher**

EcoHealth

The publisher is used to formulate the citation, so consider the prominence of the role.

6. Funding: Include any awards or funding received for the resource. You can search for existing awards or add a custom award.



 **Awards**

 **Add award**  **Add custom**

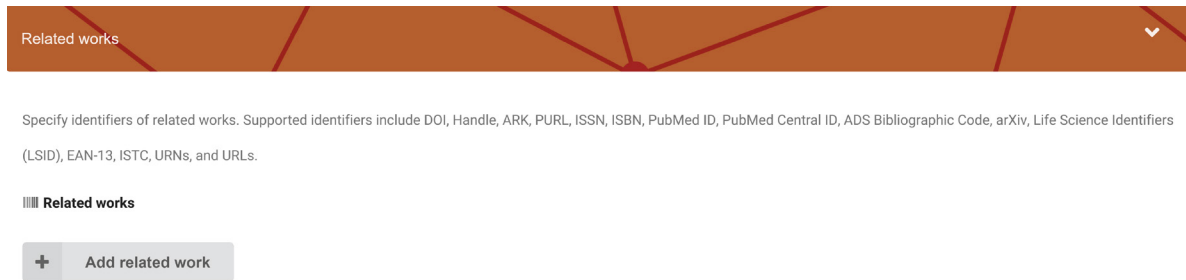
7. Alternate Identifiers: Add multiple alternate identifiers by using the **Add identifiers** button.



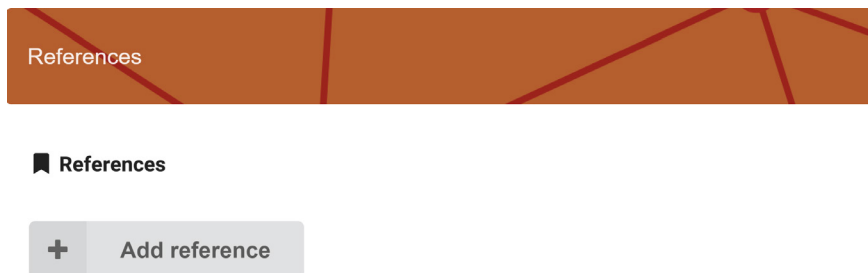
 **Alternate identifiers**

 **Add identifier**

8. Related Works: Link related works, detailing the relationship, identifiers, and scheme.

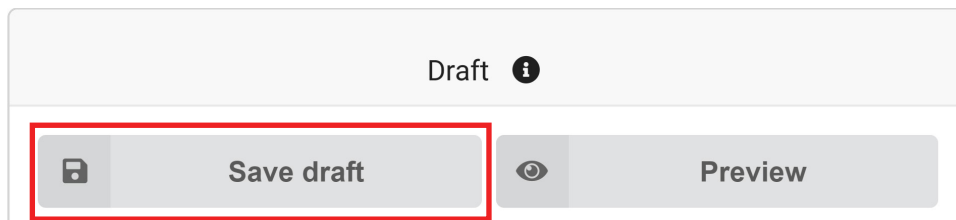


9. References: Include reference strings used in your resource.

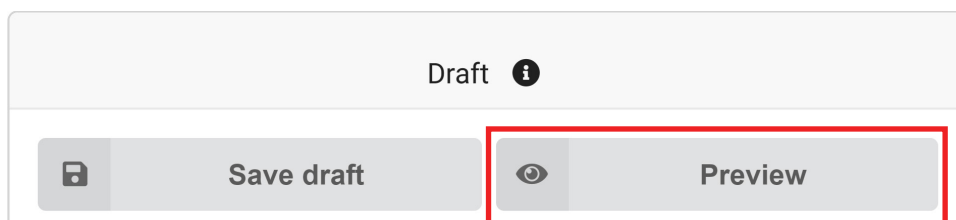


10. Publishing:

a. Save Draft: Save the draft if you wish to continue the upload process later.



b. Preview: Preview the resource before uploading.



c. Visibility: Choose whether to make the resource public immediately or schedule the upload for a later date.

Visibility *

Full record

Public Scheduled

Files only

Public Scheduled

Public
The record and files are publicly accessible.

Options

Scheduled Upload ⓘ
Record or files protection must be **scheduled**.

d. Submit for Review: After reviewing and verifying the information, check the required fields and submit the resource for review.

Draft ⓘ

Save draft Preview

Submit for review

Submit for review

Before requesting review, please read and check the following:

The 'Voices from the Greater South' curators will have access to **view** and **edit** your upload's metadata and files.

If your upload is accepted by the community curators, it will be **immediately published**. Before that, you will still be able to modify metadata and files of this upload.

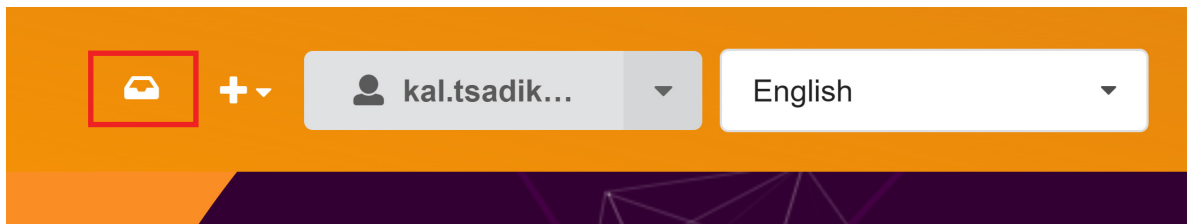
Message to curators (optional)

Cancel **Submit record for review**

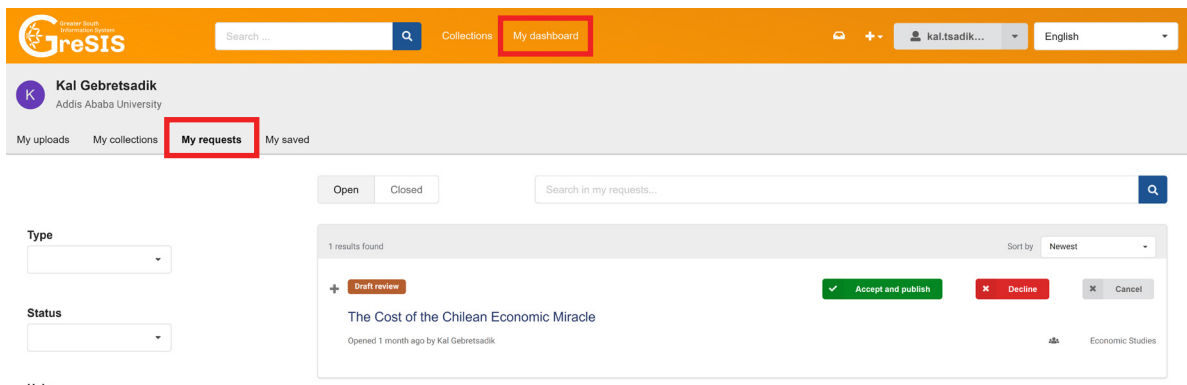
Publishing Requests

To publish a request made to your collection, visit the **requests** page, accessible in two ways:

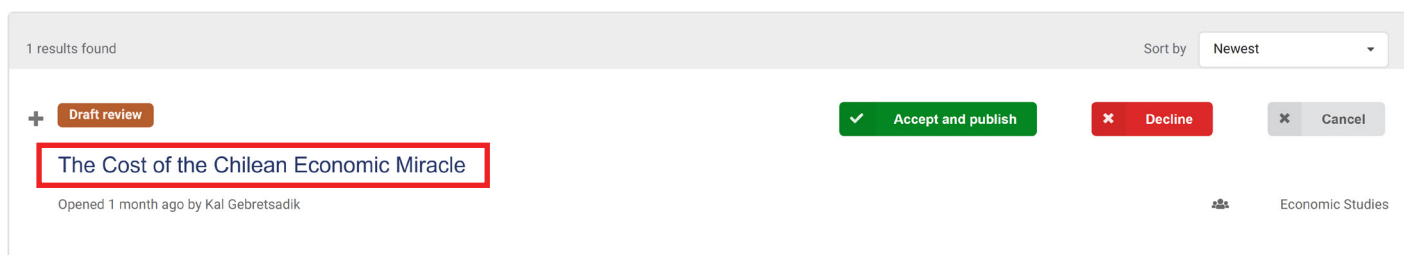
a. Click on the **request** icon at the top of any page next to your user ID.



b. Or from the **My Dashboard** page, go to the **My Requests** tab.



1. Conversations: First click on the resource title



then use the conversations tab to send comments to the uploader regarding necessary changes.

The Cost of the Chilean Economic Miracle

Gebretsadik, Kal

Conversation Record

Paragraph **B** *I*

Comment

2. Viewing Resources: Open the resource to view its contents in the **Record** tab.

Conversation **Record**

Preview
You are previewing a new record that has not yet been published.

Restricted The record and files are restricted to users with access.

Published December 14, 2023 | Version v1 Thesis Restricted

The Cost of the Chilean Economic Miracle
Gebretsadik, Kal

A research paper on the costs and effects of neoliberal economic policy in Chile.

Edit

Versions

Preview
Only published versions are displayed.

Version v1
10.1234/5f6dq-aw81 Dec 14, 2023

3. Publishing: After reviewing the contents, choose **Accept and Publish** to publish the resource in your collection, or select **Decline** to prevent its publication.

Accept and publish

Cancel

Decline